

**FAEP BOARD MEETING AGENDA**

**August 17, 2015**

**12:00 – 1:00 p.m. EST**

**Call – In Number: 605-475-4000**

**Code: 607028#**

**Call to Order –** Amy Guilfoyle

1. **Roll Call –** Elva Peppers

|  |  |  |
| --- | --- | --- |
| **Name** | **Attendance** | **Proxy** |
| Amy Guilfoyle – President |  |  |
| Mary Gutierrez – Past President |  |  |
| John Lesman – Vice President |  |  |
| Melissa O’Conner – Treasurer |  |  |
| Elva Peppers – Secretary |  |  |
| Bruce Hasbrouck – Parliamentarian |  |  |
| Teri Hasbrouck – Administrator |  |  |
| Todd Hodgson – Central Chapter |  |  |
| Stan Stokes – Northeast Chapter |  |  |
| Amy Mixon – Northwest Chapter |  |  |
| Stephanie Voris – South Chapter |  |  |
| Lauren Edinger – Southwest Chapter |  |  |
| Elva Peppers – Tallahassee Chapter |  |  |
| Tim Terwilliger – Tampa Bay Chapter |  |  |
| Paul Fitzgerald – Treasure Coast Chapter |  |  |
| Courtney Arena – At Large Member |  |  |
| Todd Hodgson – At Large Member |  |  |
| Debbie Tyson Madden – At Large Member |  |  |

1. **Approve June and July 2015 Minutes**
2. **Treasurer’s Report** – Melissa O’Conner
3. **Secretary’s Report** – Elva Peppers
4. **Vice President’s Report –** John Lesman
5. **President’s Report** – Amy Guilfoyle
   1. Committee Updates
      1. Membership - Membership Drive in conjunction with the conference (iPad Mini). Chapters should act on the Non-renewal list distributed each month
      2. Sponsorship – Amy will work on a getting a calendar sponsor for next month.
      3. Mentoring - Table topic
6. **Administrator’s Report** – Teri Hasbrouck

* 840 Current membership at the end of July
* 25 new and 49 renewing members during July (4 of those were expired renewals)
* 116 NAEP members

1. **Old Business** 
   1. 2015 Conference/Board Meeting (Fri 12:30 pm)

SW Board of Directors is very interested in hosting the 2016 FAEP Annual Conference with a contract similar to the 2015 Conference. Lauren will put together some preliminary contract information and provide to Amy prior to the 2015 conference so that an announcement can be made at the 2015 conference.

Lauren made a motion that the SW Chapter hosts the 2016 conference.

Stephanie seconded the motion.

All aye

* 1. Local Chapter calendar of regularly scheduled events: missing TC.

Amy prepared and distributed the August calendar but she did not receive meeting information from the TC Chapter. Third Thursdays seem to be the most popular day for meetings

1. **New Business** 
   1. 2016 Conference Location

Amy was contacted by the Association of Climate Change Officers and they would like FAEP to announce their Climate Change workshop in South Florida in exchange for sending one person for free. The consensus was to pass on this offer.

1. **Chapter Discussions** 
   1. Northeast – Stan Stokes
   2. Northwest – Amy Mixon

Meeting tomorrow and upcoming symposium being planned

* 1. Treasure Coast – Paul Fitzgerald
  2. South – Stephanie Voris
  3. Luncheon next Wed. on Sustainability and sea level rise. Had a marlins game and networking event last month. They are working on their Nov. conference agenda.
  4. Tallahassee – Elva Peppers
  5. Tampa Bay – Tim Terwilliger

This Wed. luncheon at Brio about Brownfields Redevelopment. Social coming in Sept. TBAEP has launched their new website.

* 1. Central – Jennifer Cummings

Brownfields discussion for the reuse of industrial properties. Social coming at Aecom.

* 1. Southwest – Lauren Edinger

SW has a social coming up in Sarasota on Aug. 27th. In Sept. 19th beach cleanup at Sanibel Causeway. Nov. swamp buggy tour at Sakahatchee for members only due to limited number of seats. The chapter will run a membership drive that includes a free ticket for the Swamp buggy tour.

1. **Upcoming Meeting –** September 25th, 12:30 at the Annual FAEP Conference.
2. **Review Action Items (if any)** - Elva Peppers
3. **Adjournment**